



# WYNNDEL IRRIGATION DISTRICT

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August 1, 2023

## Wynndel Irrigation District Minutes (Wynndel Community Hall – Lower Hall 7PM)

### 1. Call to Order 7pm

#### Attendance

Trustees: Chair Bryans, H. Grant, L. Ostendorf, Calen  
Regrets: K. Cantrell  
Staff: Kootenay Water & Wastewater, Evan S  
Public in attendance: K. Vandenberghe

### 2. Agenda

#### Additions to the Agenda

**91-2023** Motion by Trustee **Calen** to accept the agenda as presented.

### 3. Approval of the July 4 ,2023 Previous Minutes

**92-2023** Motion by Trustee **Hugh** to accept the July 4, 2023 Minutes as presented.

### 4. Public Presentations

- Public presentations will be kept to 5 minutes or at the discretion of the Chair.
- Board can ask clarifying questions of the Presenter.
- Board will receive the presentation as information for later consideration.

~~**XX-2023** Motion by Trustee **XXXX** to accept the public presentations as information.~~

### 5. Reports

#### 5a. Office Administration Reports

June

- P&L to date
- 2023 Budget to date

**93-2023** Motion by Trustee **Lorne** to accept the Office Administration Reports as presented.

#### 5b Operations Report

June

- Operations summary
- Water system alarm summary
- SCADA Flow Log
- Analysis log
- Work orders

- Loader backhoe Pre-trip log

Directive:

- Send letter to owner of (next to) 5415 Duck Creek north (north property) as per Bylaw ~~xxxx~~ to repair. Failure to repair will force WID to shut off service complete repairs at the cost of owner's property.
- Monitor Creston Dyking district to see if flows are reducing per conservation notification.
- Note calls or complaints that may come in during the 'voluntary' conservation measures are to be noted by WID office
- 5473 Elsie Holmes leak to be investigated to determine the extent of the leaks.

**94-2023** Motion by Trustee **Calen** to accept the Operations Report as presented.

## 6. Old Business / Business arising out of Minutes

6a Projects Status (deferred from July 2023)

- Onsite meeting with True Consulting Scott Wallace Dean B
- Lower Wynndel Road
- Channel Road

Directive:

- Draft a letter of understanding for Barry (Bev) Sullivan to complete water connection to boundary adjustment subdivision. Letter to be reviewed and approved by the Chair.

**95-2023** Motion by Trustee **Hugh** to accept project status report.

6b Loader backhoe status

**96-2023** Motion by Trustee **Calen** to defer repairing of the Loader backhoe until 4<sup>th</sup> quarter in 2023. Note to action plan.

6c Gravel pit status Ministry of Mines

**97-2023** Motion by Trustee **Lorne** for Operations Manager to receive Certificate of Reclamation from Ministry of Mines for WID.

## 7. New Business

7a Water applications received

~~**XX-2023** Motion by Trustee ~~XXXX~~ to receive as information.~~

7b Web page mail chimp communications

**98-2023** Motion by Trustee **Calen** to receive as information.

7c Ministry of Transportation and Infrastructure – New subdivision notice.

Action required

**99-2023** Motion by Trustee **Hugh** to receive as information.

Directive: Confirm with Lorne Mann how the notice from the Ministry affects the services for Wynndel Irrigation District. Note in Action Plan

7d Conservation Bylaw / Policy discussion

Directive:

- Is there an overall measure that WID can monitor that provides a proactive trigger in conservation best practices and notification to WID residents.
- Follow the Ministry orders for the time being as being done.
- Discuss with Interior Health any best practice or future conservation best practice requirements for Improvement Districts.

**100-2023** Motion by Trustee **Lorne** to receive as information.

## 8. Information items – deferred to August

8a Canfor hydrological report WID questions update – Paul Picard

**102-2023** Motion by Trustee **Lorne** to receive as information.

8b Serviceability inquiry – Dean Bryans to present

**103-2023** Motion by Trustee **Calen** to receive as information.

8c. Grant opportunities

**104-2023** Motion by Trustee **Hugh** to receive as information.

8d. WID Watershed Planning Committee update

**105-2023** Motion by Trustee **Hugh** to receive as information.

## 9. Action List

Action List is provided for review and discussion.

**106-2023** Motion by Trustee **Lorne** to receive Action List update as information.

## 10 In-camera

10a Agreements

10b Outstanding accounts / arrears

10c Staffing

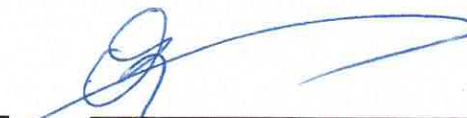
11. Recommendations arising from in-camera

~~XXX-2023~~ Motion: Trustee ~~XXXX~~, seconded by ~~XXXX~~ to ~~XXXXXX~~

Next Meeting Tuesday September 5, 2023

Adjournment

  
Operations Manager

  
Dean Bryans Board Chair