



# WYNNDEL IRRIGATION DISTRICT

5127 A Wynndel Rd.  
Wynndel B.C. V0B 2N2

Tel/Fax: 250-866-5312  
email: [wynndelid@gmail.com](mailto:wynndelid@gmail.com)

December 5, 2023

## **Wynndel Irrigation District Minutes** (Wynndel Community Hall – Lower Hall 7PM)

### **1. Call to Order 7 pm**

#### Attendance

Trustees: Dean B, Hugh G, Lorne O Calen D

Staff: Evan S, Bob Kootenay water & wastewater

Public in attendance: Freddy, Fred Lennox, Tim and Ann, Marcus and Tracy ross, Ralph Spotter, Mike Blades, Bev and Barry Timpany.

### **2. Agenda**

#### Additions to the Agenda

*Motion 136-2023 by Trustee Hugh to accept the agenda as presented.*

### **3. Approval of the November 7 ,2023 Previous Minutes**

*Motion 137-2023 by Hugh and Lorne 2<sup>nd</sup> Trustee to accept the November 7, 2023 Minutes as presented.*

### **4. Public Presentations**

- *Public presentations will be kept to 5 minutes or at the discretion of the Chair.*
- *Board can ask clarifying questions of the Presenter.*
- *Board will receive the presentation as information for later consideration.*
- *Bev and Barry discussion on easement and water. Subdivision lot line adjustment discussion*
- *Public discussion on water pricing increases, overall displeased with a rate increase.*
- *The contract termination for Kootenay water & wastewater was discussed. Public displeased with no renewal of contract.*

*Motion 138-2023 by Lorne Trustee to accept the public presentations as information.*

### **5. Reports**

#### 5a. Office Administration Reports

- P&L to date
- 2023 Budget to date
- Assessment roll list is being updated in progress.
- An operations succession plan is being built for implementation.
- Quickbooks system currently being used is approx. 110/month. Annette is looking into different possible options.
- Still awaiting the provinces assessment role for taxation.
- Billing to be distributed by 2<sup>nd</sup> week of January.

- Attempting to have WID added to a bill payment option at the bank, to add another place for people to pay. It is not a feasible option. Will need to continue accepting payments via cash, cheque or e-transfer.

*139-2023 Motion by Trustee Calen to accept the Office Administration Reports as presented.*

#### 5b Operations Report

- Operations summary
- Water system alarm summary
- SCADA Flow Log
- Analysis log
- Work orders- chlorinator system experienced low flow volume on Friday, Bob notified office via email. I have been waiting to order replacement parts for Pump A to repair leaking seal. Pump B has been running. Chlorine levels were getting close to BWN levels on Sunday night. Went to WT station to investigate, found running both pumps didn't increase flow output. Determined that its not a pumping issue but rather something either blocking downstream or pump is bypassing back to suction via BP regulator possibly. Bob went there and rectified the output volume issue. Chlorine levels came back right away and no BWN was necessary. Pump parts have been ordered and should be here in a week to replace the seal on pump A. Pump B operating fine now and within parameters.

Directive:

*140-2023 Motion by Kip Trustee to accept the Operations Report as presented.*

### **6. Old Business / Business arising out of Minutes**

#### 6a Projects Status

- Lower Wynndel Road-awaiting response for approval of grant
- Channel Road-awaiting response for approval of grant-approval from IWA 63,000 for engineering feasibility study
- Fire hydrants - maintenance ongoing, quotes are in and parts to be approved and ordered Approx \$2000.
- 5473 Elsie Holmes Leak- Reported to ministry of Forests and RAPP line Report ID# 217540. Spoke with Conservation and Natural resources officer. Filed a report and exchanged contact information. Neither of the officers had a resolution to the issue. Due to the circumstances of the individual on the property, hesitant to remove the resident and make another homeless case for other jurisdictions.

Directive: follow up with ministry of forest to have ROW reinstated on title.

*141-2023 Motion by Lorne Trustee to accept update provided.*

### **7. New Business**

#### 7a Water applications received. No new applications

*142-2023 Motion by Kip Trustee to receive as information.*

7b Web page communications- Updated web page with new fall additions, added annual water tests from Caro and all weekly sample results. A calendar has been added to the website where we can input board meetings and any other upcoming planned events or outages for the public.

*143-2023 Motion by Trustee Calen to receive as information.*

7c Updated taxes and tolls Bylaws have been submitted, response from ministry and updates need to be submitted.

**144-2023 Motion by Trustee Lorne to receive as information.**

7d Property Assessments are being completed in district.

**145-2023 motion by Trustee Hugh to receive as information.**

7e (PID 005-785-740) 5102 Elsie-Holmes Road, Subdivision approval request submitted.

Directive- this will need to be charged under the subdivision bylaw once accepted by the ministry

**146-2023 motion by Trustee Lorne for approval of submission.**

## 8. Information items –

8a ERP draft submitted for approval by the board. This draft needs to be updated and submitted by end of 2023

147-2023 motion by Trustee Lorne to adopt ERP as official

## 9. Action List

Action List is provided for review and discussion.

148-2023 Motion by **Kip** to receive Action List update as information.

## 10 In-camera

10a Agreements

10b Staffing


11. Recommendations arising from in-camera

Motion: Trustee Lorne, seconded by Hugh

Next Meeting Tuesday, January 2<sup>nd</sup>, 2024

Adjournment 9:30pm

  
Operations Manager

  
Dean Bryans Board Chair