WYNNDEL IRRIGATION DISTRICT

5127 A Wynndel Rd.
Wynndel B.C. V0B 2N2

Tel/Fax: 250-866-5312
email: wynndelid@gmail.com

October 7th, 2025

Wynndel Irrigation District Minutes
(Wynndel Community Arts Center - 7PM)

1. Call to Order: 7:04pm
   Attendance:
   Trustees; Lorne Hugh Mark Dean Kipp
   Staff:
   Public in attendance: Justin Vance, Miles Minichiello

2. Agenda
   Additions to the Agenda.
   -

Motion by Trustee Hugh. 2nd Mark to accept the agenda.

3.Approval of the September 2nd, 2025, Previous Minutes

Motion by Trustee Hugh, 2nd Mark, to accept the previous minutes to the agenda.

4. Public Presentations

-

5. Reports

5a. Office Administration Reports

- P&L to date
- Administration update

Motion by Trustee Kip, 2nd by Mark to accept the administration reports as presented.

5b Operations Report

- Operations summary
- Water system alarm summary
- SCADA Flow Log
- Analysis log
-

Motion by Trustee Lorne 2nd by Mark to accept operations reports as presented

6. Old Business / Business arising out of Minutes

6a Projects Status

- Channel Road- Associated Engineering has provided a 100% drawing completed for board review. Interior health approval sent off, with some requirements, SOP of flushing program provided for interior heath. Engineering and IHA are currently discussing the volume and size requirements and most suitable path forward to be agreed upon.

- Motion to be carried and approved to continue the engineering to meet standards for IHA approval on channel road. Accepted and approved unanimously by the board of directors
-

Motion by Hugh G, 2nd by Lorne O to accept the projects Status as presented.

7. New Business-

7a Water applications received. – 5102-Elsie Holmes Rd, Application for adding a lot by subdivision to be presented to the board for approval.
--- Proposal for conditional approval, a complete and proper drawing with proposed property for elevation purposes. Also, a condition of: if the required pressure is below 30psi, property owner will be responsible to install an air gap water tank, with supply pressure pump and a backflow preventer to supply residence. Also 7500-dollar subdivision fee upon submission of the subdivision application to be paid and held in trust.

Motion for conditional approval – Kip 2nd by Hugh. Unanimously passed.

7b Web page communications- No new communications delivered

7c Subdivision applications- No new applications received

7d Lower Wynndel expansion funding strategy to be presented by Kip.
- Motion to send letter for Funding strategy to RDCK
Passed by Lorne and 2nd by Mark.

7e Bylaws 234 Taxes, 235 Tolls, 236 Assessment for presentation and deliberation.
-A flat 2.3% CPI increase was voted unanimously across the tolls and taxes
Motion unanimously passed by all members of the board

Motion by Trustee Lorne O 2nd by Kip c to accept the New Business as presented.

8. Information items-

8a- *Infrastructure planning grant program, we applied for this grant through the RDCK, grant has been approved. Fourth meeting was on September 11th with land info tech and true consulting engineers. Went over the progress update so far, requested to have lines approximated construction dated - completed. Next meeting October 15th - on going https://mycivitas.ca/*

. *8b- Channel road project- Associated Engineers– update on July 2nd 100% drawings completed and delivered, IHA permitting and supply/inventory list left to finish. IHA deliberation ongoing on line sizing and predicted flow capabilities for approval with engineering. - Working with associated engineers to meet interior health requirements.*

8c- WID Cross Connection Control – First draft built. Needs to be reviewed and shaped for only pertinent information to the WID. - On going

8d- Currently beginning work on building standard SOP manual for WID 1st draft stage. Also looking at Water Quality Management and the public annual report for submission.

8e- Justin Vance and Miles M, to present on behalf of mountain bike trail project and update current progress. – 2 trails have been completed and are open to public. Stage 2 is underway with extension to be completed by late spring on the beginner trail. Fundraising ongoing internally. KLM file mapping to be provided to the board for future reference and review. Signage was discussed with examples to follow.

Motion by Trustee Hugh G 2nd by Mark to accept the information as presented.

9. Action List

Action List is provided for review and discussion.

10. In-camera

    10a Agreements
    10b Staffing-agreements

11. Recommendations arising from in-camera

Next Meeting Tuesday, November 4th, 2025
Adjournment: 9:04pm

Operations Manager

Dean Bryans Board Chair